



WASHINGTON STATE EMPLOYMENT OPPORTUNITY

WASHINGTON STATE DEPARTMENT OF REVENUE

1025 Union Avenue SE ♦ PO Box 47463 ♦ Olympia, WA 98504-7463
(360) 570-6181 ♦ FAX (360) 664-0658 ♦ TDD/TTY (360) 664-0580

Recruitment
Announcement #: 4-3-022-OC

Opens: May 7, 2003
Closes: Open Continuous

REVENUE AGENT 2 (15091)

SALARY: \$2526 - \$3215 per month (Range 42)

LOCATION: The register established by this recruitment will be used to fill vacancies as they occur statewide.

WHO MAY APPLY: This recruitment is open to all interested candidates who meet the minimum qualifications.

NOTE: DUE TO THE DEVELOPMENT OF A NEW EXAM ALL CANDIDATES CURRENTLY ON THE REGISTER MUST REAPPLY.

The Washington State Department of Revenue is an equal opportunity employer. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, and disabled and Vietnam era veterans are encouraged to apply. Persons of disability needing assistance in the application/testing process, or those needing this job announcement in an alternative format, may call Office of Human Resources at (360) 570-6175, TDD/TTY(360) 664-0580.

SEND TO: Interested applicants should submit their applications to the Washington State Department of Revenue's Office of Human Resources at PO Box 47463, Olympia WA 98504-7463. All applications must be received in the Office of Human Resources by the closing date of the bulletin.

SPECIAL NOTE: The application form must be filled out completely. No additional information will be accepted after the closing date of the bulletin. Résumés or attachments will not be accepted in lieu of the employment history under part #4. Prior to any new appointment into the Washington State Department of Revenue, a background check will be conducted.

All positions in the Compliance Division's Tax Discovery Program will require being fingerprinted as a requirement of the job.

PRIMARY DUTIES: In the Washington State Department of Revenue, independently resolves less complex delinquent cases or less complex tax discovery investigations and with limited supervisory direction, performs a wide range of compliance activities and taxpayer services.

MINIMUM QUALIFICATIONS: One year of experience as a Revenue Agent 1 **OR** A Bachelors degree in business or public administration, criminal justice, police science, law or closely allied field, and one year of professional experience in collection of civil debts, law enforcement, personal or corporate finance, or investigations involving personal background, business practices or fraud.

Additional qualifying experience may substitute, year for year, for the education.

EXAMINATION PROCEDURE: The examination will consist of a two hour multiple choice test designed to evaluate the applicant's training, experience, and overall personal fitness to perform the duties of the position, weighted 100%. Positive identification may be required of applicants at the time of test administration. Please be prepared for such a request. You will be notified by mail as to when and where to appear for the test. We cannot comply with any request for your standing on the register after the examination.

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